

## Minutes for October 23<sup>rd</sup> Meeting

Present: Davison Bideshi, Gary Schmidt, Richard Hughey, Doug Huff, Bhavneet Walia, Minsun Doh, Samit Chakravorti, Emily Gorlewski

(1) Approval of minutes from September 25<sup>th</sup> meeting.

Samit moves, Doug seconds, unanimous approval

(2) Update to the letter regarding assessment instrument.

- Assessment instrument should be content base
- Assessment instrument can be any question type based on the discipline (multiple choice, essays, cases, etc)
- Assessment instrument needs to be standardized across sections of the same course offered in a semester and across semesters even if these are taught by different faculties. This is not only crucial for aggregating data from

(4)