Collaborative Institutional Training Initiative (CITI)
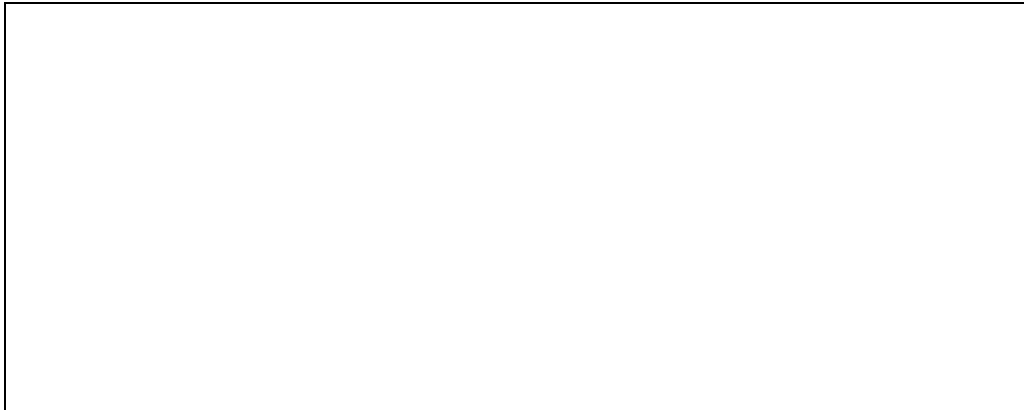**Instructions for Project Directors/Investigators and Key Personnel**

1.) Navigate to http://www.citiprogram.org

2.) Click on New Users "Register Here".

3.) Next, complete steps 1 - 8.
   1. Select Western Illinois University as your institution.

   2. Create your Username and Password (DO NOT USE A PASSWORD YOU USE FOR OTHER ACCOUNTS).
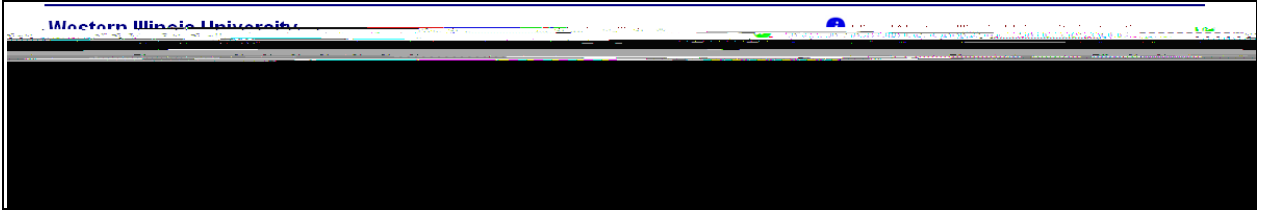   3. Select your security question and answer.
   4. Enter your name.
   5. Enter your email address.
   6. Select your gender, ethnicity and race.
   7.

CITI Training Instructions for Student Researchers;

7.) Finally, to start the Conflict of Interest mini-course, click on "Enter".

8.) Please print and save a copy of your completion certificate. Also, save a copy of your certificate on file in the Office of Sponsored Projects. Print and mail your documentation to:
Office of Sponsored Projects
Sherman Hall 320
1 University Circle
Macomb, IL 61455

If you have any questions regarding the CITI training, please contact:

Jacqueline Tharpe, Compliance Specialist
Office of Sponsored Projects, Sherman Hall 320
Phone: (309) 298-1191
Email: IRB@wiu.edu